



Worker Terms & Conditions

Terms and Conditions

These Worker Terms & Conditions apply to any worker booking you may have with the BBC in future (unless they are varied in accordance with these terms).

On the separate occasions that you work for the BBC (which shall be referred to as a 'booking' hereafter), the specific details of that work will be set out in your booking documentation.

The precise description and nature of the work may be varied with each booking. You will be informed of the requirements of each separate booking in the booking documentation.

Arrangements for Work

It is entirely at the



Booking terms

Each booking will be governed by these terms and any special



Sickness

If you accept an offer of work but are subsequently unable to work the time agreed, you must notify your manager/booker of the reason for your absence as soon as possible on the first day of absence.

You will not be entitled



subsequently, not to conform to a booking as specified, the BBC may



It is your responsibility to familiarise yourself with the BBC's data processing policies and notices set out above. If you have any queries regarding the processing of data by the BBC, or require a hard copy of the policies referred to above, please contact your manager or key contact.

It



but are not limited to:
Special



Equipment

Should you use any BBC equipment with the consent of the BBC, you must familiarise yourself with the BBC's guidelines on the use of IT and related equipment. You agree to read and comply with the [BBC's Acceptable use Policy](#).

Should you provide equipment as part of



applicable BBC policies, and that you have provided the BBC with



- a) it considers that you are in material breach of your obligations which are not capable of remedy, or
- b) it considers that you are in breach of your obligations, which are capable of remedy but you have failed to remedy the breach within 7 days of notification of the breach (or such shorter period as may be reasonable), or
- c) you have committed any act of gross misconduct, or
- d) the continued performance of the engagement is prevented



**Changing Terms
& Conditions**

The BBC may review its requirements for workers from time to time and/or update the terms on which it offers such work. In the event of any changes to the terms on which it is prepared to engage workers, the BBC will notify you.

Governing Law

These terms and the terms of any of your bookings will be governed by English law.